

## **ARTICLE 4 – BOARD OF DIRECTORS**

### **Section 1 - Recommended Appointment Process**

An individual interested in serving on the Council must contact the Chairperson, member of the Membership Committee, or staff person. The Chairperson will be informed of the individual's interest in the council within one day.

Within two weeks, the applicant will be interviewed by the Chairperson or their designee. During the interview, the applicant will be invited to the next ILCW Membership Committee meeting that is possible for them to attend.

During the interview, the applicant will also be asked to apply for Council membership through the Governor's website or by contacting the Governor's appointment staff. A person may request a reasonable accommodation if they are unable to apply to serve via the Governor's website. Once the applicant has submitted the required documentation, the Governor's office completes a background check, and forwards the applicant's information and documentation to the Chairperson.

At least one day prior to the Membership Committee meeting, notice of an applicant's interest to join the Council will be provided to the full council. Council members (both voting and ex-officio) will be invited to the committee meeting to meet the applicant.

At the Membership Committee meeting, the applicant will introduce themselves and answer questions from Council members in attendance. The applicant will be asked to leave the meeting following the interview to allow the council to discuss and vote on a recommendation for appointment to the Governor's Office of Appointments. The Chairperson, or their designee, will inform the applicant of the result of the vote within one day of the Membership Committee meeting.

Within one day of informing the applicant of the result of the vote, the Chairperson or their designee then sends a letter to the Governor's office stating either a recommendation for the Governor to appoint the applicant to the Council or to deny appointment for any given reason. The Governor's office then sends the Oath of Office to the new Council member and the appointment paperwork to the Chairperson or their designee.